



# Illinois Workers' Compensation Commission

100 W. Randolph St., Suite 8-200  
Chicago, IL 60601  
312-814-6500

*Bruce Rauner, Governor*

*Joann M. Fratianni, Chairman*

August 15, 2016

Dear Self-Insured Employers and Insurance Companies Licensed in Illinois:

Pursuant to Section 7(f) of the Workers' Compensation Act (820 ILCS 305/7(f)), you are hereby notified that assessments for the Illinois Workers' Compensation Commission's Rate Adjustment and Second Injury Funds are due. These assessments are based on total compensation payments made from January 1, 2016 through June 30, 2016. Assessment payments are due no later than September **16, 2016**.

Make assessment checks payable to:

**Illinois Workers' Compensation Commission**

Mail checks to:

**Illinois Workers' Compensation Commission**

**Attn: Fiscal Department**

**100 W. Randolph St., Suite 8-316**

**Chicago, Illinois 60601**

Please note the following:

- Information on the Rate Adjustment and Second Injury Funds can be found at <http://www.iwcc.il.gov/funds.htm>.
- The Illinois Workers' Compensation Commission ("Commission") has four different assessments. Please check the Commission webpage at [www.iwcc.il.gov](http://www.iwcc.il.gov) and select the "Assessments" link on the left for information on each assessment.
- Even if no payment is due, you still must complete and return the form to the Commission.
- If you are an insurance company and you do not write workers' compensation insurance policies in Illinois, but are licensed to do so, you are still required to complete and return the attached form.
- If you were a Self-Insured company but are no longer participating in the Self-Insurance program, you are still required to file a report and pay an assessment based on compensation payments you made during the base period, for claims incurred while you were self-insured.
- Failure to follow any of these directions or provide payment could result in penalties being imposed equal to 20% of the amount due, or \$2,500, whichever is greater.

If you have any questions regarding this matter, please contact Kelly Hancock at (312) 814-1606 or at [kelly.d.hancock@illinois.gov](mailto:kelly.d.hancock@illinois.gov).

Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Darlene Senger".

Darlene Senger  
Chief Financial Officer