

ILLINOIS SELF-INSURERS ADVISORY BOARD  
ILLINOIS WORKERS' COMPENSATION COMMISSION  
MEETING MINUTES  
June 18, 2024  
Chicago, IL 11:00 am

Board Attendees:

Chicago office: Chairman Michael Brennan, Gina Koenig, Joan Vincenz

Collinsville office: David Taylor

WebEx: Toni Herwaldt, David Taylor

Staff Attendees:

Chicago office: Michele Kowalski, Ron Rascia, Annette Roti, Maria Sarli-Dehlin, Wendy Wiley

WebEx: Jean Cannon, Wendy Keithley, Kevin Leach, Kristopher Tharp

Public Attendees: none

Chairman Brennan called the meeting to order at 11:02 am. A quorum was present. A previously prepared and posted agenda was distributed; a copy of which is attached.

I. Minutes

Upon motion by Joan Vincenz and seconded by Gina Koenig, the minutes of the Board meeting held on 3/19/2024 were unanimously approved as presented.

II. Chairman's Report

Chairman Brennan reported that on 6/2/2024, the General Assembly approved increases to the surcharge rate on insurance premiums and the Operations Fund Fee rate to provide additional revenue for the Operation Fund. These increases are applicable for only one year. Further, if there are insufficient funds in the Operations Fund to pay operating costs, the Chairman has the authority to transfer monies from the Self-Insurers Security Fund to the Operations Fund, which will be returned at a later time. The Chairman must notify the Governor, General Assembly, and Self-Insurers Advisory Board of such transfers.

Chairman Brennan further reported that a subcommittee of the Medical Fee Advisory Board has been formed to study the Ambulatory Surgical Center fees and the subcommittee will meet next week. Also, the Chairman has asked the Shirley Ryan Ability Lab for further information to help resolve the fee schedule issue.

III. Manager's Report

A. Security Fund Forecast 3/31/2024

Maria Sarli-Dehlin presented the Security Fund forecast as of 3/31/2024, including a 12-month projection for operating expenses and claim benefit payments. She reported the previously approved assessment was issued on 11/13/2023 and approximately \$1,020,000 had been collected as of 3/31/2024 with additional \$24,000 due.

B. FY2025 Budget / Fund Balance

Maria Sarli-Dehlin presented the proposed FY2025 budget for the Self-Insurers Security Fund. Prior to the Board meeting, she discussed the proposed budgets with the Commission's CFO Paul Fichtner.

Upon motion by Joan Vincenz, seconded by Gina Koenig, and unanimously carried, the Board approved the FY2025 budget for the Security Fund in the amount of \$1,095,961.

Maria Sarli-Dehlin presented the Security Fund balance report that included the number of self-insured companies, expenditures, revenue, and fund balances for past fiscal years. As of the 3<sup>rd</sup> quarter of FY2024, 75% of the operation's budget was spent.

IV. New Business

Maria Sarli-Dehlin reported receipt of electronic payments for renewal fees and assessments has started.

At 11:26 am, upon motion by Joan Vincenz, seconded by Gina Koenig and unanimously carried, the Board convened in closed session.

At 11:56 am, after discussion in closed session, and upon motion by Joan Vincenz, seconded by Gina Koenig and unanimously carried, the Board reconvened in open session.

A verbatim audio-video recording of the closed meeting was made within the WebEx application and will be maintained by the Commission.

IX. Public Comment

None

X. Vote

1. ASG Staffing, LLC

Upon motion by Joan Vincenz, seconded by Gina Koenig, and unanimously carried, the Board agreed to grant the petition for reconsideration filed on 12/1/2023.

2. Celotex

Upon motion by Joan Vincenz, seconded by Gina Koenig, and unanimously carried, the Board agreed to maintain the current security amount.

3. International Paper Company

Upon motion by Joan Vincenz, seconded by Gina Koenig, and unanimously carried, the Board agreed to maintain the current security amount.

4. ASG Staffing, LLC

Upon motion by Joan Vincenz, seconded by Toni Herwaldt, and unanimously carried, the Board selected a company to perform an independent audit of the claim reserves.

5. Elite Labor Services, Ltd. dba Elite Staffing, Inc.

Upon motion by Joan Vincenz, seconded by Toni Herwaldt, and unanimously carried, the Board selected a company to perform an independent audit of the claim reserves.

6. Innovative Staff Solutions

Upon motion by Joan Vincenz, seconded by Toni Herwaldt, and unanimously carried, the Board selected a company to perform an independent audit of the claim reserves.

7. Metro Staff Incorporated

Upon motion by Joan Vincenz, seconded by Toni Herwaldt, and unanimously carried, the Board selected a company to perform an independent audit of the claim reserves.

8. Unistaff, Inc.

Upon motion by Joan Vincenz, seconded by Toni Herwaldt, and unanimously carried, the Board selected a company to perform an independent audit of the claim reserves.

9. Claim Administration Fees

Upon motion by Joan Vincenz, seconded by Gina Koenig, and unanimously carried, the Board approved deduction of the fees as proposed.

There being no further business, upon motion by Joan Vincenz, seconded by Toni Herwaldt, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 11:56 am.