Public Participation Procedures at Self-Insurers Advisory Board Meetings

Pursuant to the Open Meetings Act, any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body. (15 ILCS 120/2.03(g))

The Self-Insurers Advisory Board welcomes and encourages public comments at its board meetings subject to the following procedures:

1. The Self-Insurers Advisory Board allows for a total of 30 minutes for public comment at a board meeting. This time may be extended by the Chairman. Public comment will commence according to the schedule noted in the Agenda and allowed by the Chairman.

2. Each member of the public who wishes to speak will be limited to 3 minutes, unless the Chairman permits a greater amount of time.

3. Anyone wishing to make public comment must provide their full name and the person or organization they represent, prior to making any comment.

4. Anyone wishing to make public comment, who refuses to provide their full name and the person or organization they represent will not be allowed to speak at the board meeting.

5. At any time, any member of the public can express their views via email to the Secretary of the Commission or the Self- Insurance Manager.

6. Self-Insurers Advisory Board Members are not required to respond to public comments or questions.

7. No person shall engage in disorderly conduct or behavior that interferes with the Board Members ability to conduct business. The Chairman or a Self-Insurers Advisory Board Member has the right to direct a person who is disruptive at the board meeting to leave.

8. Any person who appears virtually and engages in disorderly conduct or behavior that interferes with the Board Members ability to conduct business will be blocked from the meeting.

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