

Amended Settlements = Previously Approved Settlements



Home > Settlements > Initiate Settlement

Is this a pro se settlement? *

No

Do you have a case number? *

Yes

Are you amending a previously approved settlement contract? *

No Yes

Do you need a Commissioner assigned to the case that is being settled?

No Yes

When you initiate a settlement contract, if you get an error message that the case number is already associated to a settlement contract, do not answer “Yes” to the question, “Are you amending a previously approved settlement contract?” unless a settlement for the case has been approved in the past.

Amended settlement contracts only apply if the settlement contract was previously approved.

If you need to re-draft a settlement contract but are getting an error message that the case number is already associated to a settlement contract, the original draft must be deleted. Only the drafter can delete the settlement. The drafter can delete the settlement contract in "Draft" status and "Returned by Attorney" status. If you need to delete a settlement contract you drafted that is in "Routed for Signature" status, click Changes Needed on the bottom of the first screen of the settlement to put the contract into "Returned By Attorney" status.

IMPORTANT: If a case was settled and you need to update the settlement to conform with regulatory requirements – for example when a Medicare set-aside is approved and you want to close out medicals – you would not submit an amended settlement contract, but instead would submit a review motion with an agreed stipulated order. **Please see** [“CompFile Instructions for Submitting Amendments to Settlement Contracts.”](#)